

**University of North Texas Health Science Center
Graduate Council Meeting
September 26, 2012**

RECORDING: Amanda Griffith

PRESIDING: Jamboor K. Vishwanatha

PRESENT: Basu, Berg, Cammarata, Cisneros, Clark, Cunningham, Forster, Gwartz, He, Jones, Lee, Prokai, Reeves, Roby, Simecka, Sumien, Whitehead and Wordinger

ABSENT: Clark, Cruser, Moty, and Stille

GUESTS: Jessica Brewer, Lad Dory, Art Eisenberg, Anuja Ghorpade, Steve Mifflin, Carolyn Polk, Carolyn Polk, and Aleta Wheeler

MEETING TIME: 8:15 AM – 5:00 PM

MEETING LOCATION: BRIT, Commons

Topic/Agenda Item	Discussion/Conclusion	Action/Recommendation	Responsible Person(s)
Graduate Faculty Appointments	<p>Dr. Simecka moved to reappoint Bruce Budowle, Ph.D. for Category III Graduate Faculty status. Dr. Basu seconded. <u>Motion carried.</u></p> <p>Dr. Simecka moved to reappoint Arthur Eisenberg, Ph.D. for Category III Graduate Faculty status. Dr. Basu seconded. <u>Motion carried.</u></p> <p>Dr. Simecka moved to reappoint John Planz, Ph.D. for Category III Graduate Faculty status. Dr. Basu seconded. <u>Motion carried.</u></p> <p>Dr. Simecka moved to reappoint Joseph Warren, Ph.D. for Category III Graduate Faculty status. Dr. Basu seconded. <u>Motion carried.</u></p> <p>Dr. Simecka moved to reappoint Michael V.W. Bergamini, Ph.D. for Adjunct, Category I Graduate Faculty status. Dr. Basu seconded. <u>Motion carried.</u></p> <p>Dr. Simecka moved to reappoint Rosalie Uht, Ph.D. for Category III Graduate Faculty status. Dr. Basu seconded. <u>Motion carried.</u></p> <p>Dr. Simecka moved to reappoint Liang-Jun Yan, Ph.D. for Category II Graduate Faculty status. Dr. Basu seconded. <u>Motion carried.</u></p>	Notify appointees.	Ms. Griffith

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Graduate Faculty Appointments	<p>Dr. Simecka moved to reappoint Kim Fulda, DrPH for Category II Graduate Faculty status. Dr. Basu seconded. <u>Motion carried.</u></p> <p>Dr. Roby moved to change Jianye Ge, Ph.D. from Category II to Category III Graduate Faculty status. Dr. Cunningham seconded. <u>Motion failed.</u></p> <p>Dr. Reeves moved to change Claire Kirchhoff, Ph.D. from Category I to Category II Graduate Faculty status. Dr. Wordinger seconded. <u>Motion carried.</u></p> <p>Dr. Sumien moved to appoint Chang Su, Ph.D. for Category II Graduate Faculty status. Dr. Wordinger seconded. <u>Motion carried.</u></p> <p>Dr. Roby moved to appoint Michael S. Allen, Ph.D. for Category III Graduate Faculty status. Dr. Simecka seconded. <u>Motion carried.</u></p> <p>Dr. Wordinger moved to appoint Khalid Timani, Ph.D. for Category I Graduate Faculty status. Dr. Cammarata seconded. <u>Motion carried.</u></p>	Notify appointees.	Ms. Griffith
Grad School 101	Ms. Lee presented “Grad School 101”.	No action required.	
Recruitment Initiatives/Admissions Overview	Ms. Brewer and Dr. Jones presented historical and projected information on student recruitment and reviewed new processes for admissions.	No action required.	
Results from Small Group Meetings, PhD Roundtable Discussions and Student Surveys	Dr. He presented the results from the small group meetings, PhD roundtable discussions and student surveys. Dr. He distributed action plans to address student concerns.	Dr. He to continue working with faculty and students to address concerns and develop/implement action plans.	Dr. He/Faculty

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Two-Year Course Matrix for Advanced Courses in Each Program	Ms. Lee presented the two-year matrix for all advanced courses in GSBS.	Faculty to continue to develop and offer more advanced courses	Faculty
Student Milestones, Documentation, and Evaluation: Rotations, Committee Meetings, Portfolio (Profile)	<p>Dr. Cammarata moved to approve the <i>Research Progress Report</i> form with corrections. Students will be required to meet with their committee at least once per year. This annual meeting and subsequent submission of the milestone report/form must occur before August 31 each year. The OAS will distribute a list of missing milestones to each Graduate Advisors/Chairs by June 1 of each year. Dr. Berg seconded. <u>Motion carried.</u></p> <p>Dr. Wordinger moved to approve the <i>Lab Rotation: Student Evaluation of Rotation</i> form with corrections. Dr. Cammarata seconded. <u>Motion carried.</u></p> <p>Dr. Cammarata moved to approve the <i>Lab Rotation: Student Evaluation of Rotation</i> form with corrections. Copies of completed forms will be distributed to appropriate faculty/chair. Dr. Simecka seconded. <u>Motion carried.</u></p>	<p>* Ms. Griffith to update form and present at next Graduate Council meeting. * OAS to add milestone to EIS. * Student committee to meet/submit report annually by 8/31. * OAS to report missing milestones to Advisors/Chairs by 6/1.</p> <p>Ms. Griffith to update form and present at next Graduate Council meeting.</p> <p>Ms. Griffith to update form and present at next Graduate Council meeting.</p>	<p>Ms. Griffith, OAS</p> <p>Ms. Griffith</p> <p>Ms. Griffith</p>
Review of Team Based Learning in GSBS Course	Dr. Gwartz presented the results of the Team Based Learning process in GSBS.	No action required.	
Annual Summer Short Course in Biomedical Sciences	Dr. Vishwanatha discussed the success of the Texas Center for Health Disparities conference and proposed developing an additional short course based on the same model. He suggested a 2-3 day conference where students and faculty could interact with speakers. A different topic would be presented each year with a different department taking the lead.		