

TCOM Accreditation Operating Procedures	Approved: July 2017
COCA Element 6.3 Maximum Length of Completion	Effective: July 2017 Revised: October 2019, February 2024

Element 6.3:

A COM and any branch campus must have a policy that requires that each single degree student completes the DO degree within 150% of the standard time to achieve the degree (six years following matriculation) and describes any exceptions to the 150% time limit.

Procedure Statement: TCOM provides a curriculum of instruction that encompasses four academic years (eight semesters) of continuous study. Candidates for the degree of Doctor of Osteopathic Medicine (D.O.) shall be required to complete the course of study within that time. Extension may be granted by the dean for academic remediation or to accommodate an approved leave of absence. Such extensions shall not exceed six academic years (twelve semesters) unless otherwise required by statute. Candidates for a dual degree may receive extensions beyond the six years to complete the dual degree.

Procedure		Responsible Party
1.	TCOM shall create and maintain the curriculum requirements that identifies the complete course of study by term/year required to obtain the Doctor of Osteopathic Medicine (D.O.) degree.	TCOM Academic Affairs
2.	The complete course of study required to obtain the Doctor of Osteopathic Medicine (D.O.) degree shall be published in the HSC Catalog.	Senior Associate Dean for Academic Affairs HSC Registrar
3.	Students unable to satisfactorily complete all coursework in any semester may be offered the opportunity to repeat an academic term/year. This shall include students granted a leave of absence for personal reasons.	TCOM SPC
4.	Students requiring an extension of time to graduation will be placed on a degree plan that will require graduation within six academic years (twelve semesters) from their original date of matriculation.	Senior Associate Dean for Academic Affairs
5.	Students registered and enrolled in a dual degree program will be permitted to extend their time to degree beyond the six years.	TCOM Dean
6.	Subject to regulatory compliance, the Dean of the college, or their designee, shall have final authority in determining any student's suitability for continued matriculation and approval of any extension of time allowed to complete the course of study leading to the DO degree.	TCOM Dean or Designee
7.	Curriculum requirements are subject to annual revisions that may result in modifications to the course of study for any student unable to complete the DO degree program within four academic years of initial matriculation.	TCOM Curriculum Committee

Webpage links:

- [TCOM Procedure Manual](#)